



Minutes
Management Committee Meeting
September, 18ⁿ 2018

COST Action no. IC1403
Action Title: Cryptanalysis of ubiquitous computing systems (CRYPTACUS)
IRISA, Rennes, France

The MC Chair opens the meeting at 17:45.

The secretary of the meeting is Isabelle Mesguen (Grant Holder administrative manager).

Represented countries are:

Austria, Bosnia and Herzegovina, Bulgaria, Croatia, France, FYR Macedonia, Greece, Israel, Italy, Luxembourg, Netherlands, Serbia, Turkey, United Kingdom.

1. Adoption of the agenda

The MC Chair displays the agenda previously sent by e-mail to MC members and Substitutes.

The quorum is checked before the meeting starts. 14 countries are represented today out of 30 countries involved in the Action: the quorum is not reached.

2. Welcome to participants

The MC Chair thanks the participants for taking part to the last MC meeting of the Cryptacus Action. He also thanks the Science Officer of the COST association for coming to the meeting.

3. Approval of minutes and matters arising from last meeting

The minutes of the Cryptacus meeting in Nijmegen, Netherlands were unanimously approved through an e-vote that ended on September 11th, 2018.

The shift of the awareness meeting from December 4th to November 27th was also approved by e-vote on September 11th, 2018.

The minutes of the last Cryptacus meeting which took place in Sao Miguel, Portugal in April 2018 will also be approved through an electronic vote. An e-mail will be sent to all MC members and substitutes soon.

The MC Chair is not allowed to approve the minutes: this is considered as a vote. The vice-chair will ask MC members to vote within 7 days.

4. Update from the Action Chair

The Action Chair reminds that acknowledgement of the COST association is recommended for publication related to the Action.

Any change in the W&B Plan of the 5th Grant period needs to be approved by the management committee and accepted by the COST association.

5. Update from the Grant Holder

The MC Chair presents the activity of the current Grant period.

The Grant Holder administrative manager explains the budget allocated and planned during this last grant period. There are still funds for ITC grants (2 ITCs requests since the beginning of the action) as well as for STSMs. If the budget dedicated to ITC grants is not totally used, it can be reallocated to STSMs.

The Grant holder administrative manager informs that participants can still apply for STSMs but they have to do it well before the end of the Grant period. For this final grant period, 3 STSMs already took place since May 2018, 3 are taking place at the moment.

The Grant Holder administrative manager reminds the main COST rules regarding reimbursement of nights, local transport and taxi expenses. There is no question from the audience.

6. Update from the COST Association

The Science Officer of the Action, Karina Marcus, shows some statistics of the Cryptacus action: the figures on STSMs and attractiveness of the training schools are very good. She presents a map of all participants showing the interaction of countries within the Action. She indicates that goals are achieved in spite of the fact that the Action is not multidisciplinary. The objectives are good. The countries most represented in the Action are the Netherlands, UK, France and Belgium.

The Science Officer regrets that the quorum is not reached at each MC meeting and insists that it is important to spend the budget allocated to ITC conferences.

Regarding gender balance, there is room for improvement: the female part and the ECI part are not very high.

The Science Officer explains the goals of the final assessment: impact analysis, identification of emerging themes, identification of success stories... The assessment is due for January 10th 2019. For each matter, propositions of outcomes can be sent to the MC Chair by MC members. It is necessary to analyze and justify the outcome of the Action and the impact on the future. Some questions arise: Was the Action successful and why? What is its impact at a national level and at a EU policy level? How can the momentum and connections of the Action be kept?

The Science Officer describes the COST strategic plan. An increase 300 million Euros in the COST budget is requested to reach a total of 600 million Euros. This has still to be approved by the EU decision bodies

The next collection date for a new COST Action is November 2018. In 2019 the collection will be in September.

7. Follow-up of MoU objectives

Since the Cryptacus Action has started, 7 MC meetings, 2 training schools and 3 workshops took place which match the MoU.

The Action Vice-Chair tells us about the progress with the collaborative Cryptacus book: the contact person at Springer is Ronan Nugent: he is very experienced, involved and satisfied with the process of the book. A draft contract was submitted and should be signed soon. The book should be published in January or February 2019. The budget lies around 9000 Euros (165 copies) with 13 chapters and 37 authors. A global review will be made by Gildas Avoine and Julio Hernandez-Castro. The book should be delivered to Springer in November 2018.

Once the book is published, contents of the book can be displayed by the authors on their website pages. Attention must be paid to the payment of the invoice. The title has not been defined yet.

The Action Chair specifies that some money was saved from the recording of the book presentation and that it could be transferred into the book expenses.

The Action Chair shows a map of the STSMs and outlines that some persons who did not take part in the Action at the beginning do now collaborate within different teams: the cooperation is very successful.

A strong scientific network was created thanks to the Cryptacus action. The Management committee has to think about the sustainability of the cooperation.

8. Scientific planning

The MC Chair presents the final grant period: it started on May, 1st and finishes on December, 11th 2018. This is the last time MC members/substitutes meet.

The final meeting of the Action will take place on November 27th, 2018: Cryptacus' Awareness Day in the COST office, Brussels, Belgium where a few speakers, some MC members, companies and representatives of the European Commission will gather for 3-5 talks. The aim is to spread the results of the Cryptacus action and to find out how the Action cooperation can continue after the end of the Action. This meeting will probably have to be scheduled for another date because most participants are not available.

9. Promotion of the Action

The MC Chair encourages MC members to submit COST actions proposals: it is very important for the discipline.

The newsletter will be running until December 2018. It is a way to promote the discipline and the members' work. The newsletter list is: cryptacus.newsletter@irisa.fr.

10. AoB

No remarks from the audience.

11. Summary of MC decisions

No decision was taken during this meeting because the quorum is not reached.

Rennes's MC meeting minutes will be sent next week.

12. Closing

The MC Chair thanks the Science Officers of the Cryptacus Action, the COST administrative officers, the Grant Holder administrative manager and MC members and substitutes involved in the Action.

MC members, MC substitutes and the Grant Holder administrative manager thank the MC Chair for running the Cryptacus Action.

The MC meeting ends at 18:40.