



Minutes
Management Committee Meeting
November, 6th 2016

COST Action no. IC1403
Action Title: Cryptanalysis of ubiquitous computing systems (CRYPTACUS)
Venue Eurecom, Sophia-Antipolis, France

The MC Chair opens the meeting at 9:05.

The secretary of the meeting is Isabelle Mesguen (Action grant manager).

Represented countries are : Belgium, Bosnia and Herzegovina, Croatia, France, Hungary, Greece, Italy, Montenegro, Netherlands, Portugal, Serbia, Spain, Switzerland, United Kingdom.

1. Adoption of the agenda

The MC Chair displays the agenda previously sent by e-mail to MC members and Substitutes.

The MC Chair asks whether there are new points to be included into the agenda.

The MC Chair recalls that the attendance list must be signed for reimbursement purposes.

2. Welcome to participants

The MC Chair gives a short presentation of Cryptacus with the goals of the Action.

The MC Chair welcomes the new members of the Action : Milena Djukanovic for Montenegro and Marios Omar Choudary for Romania. There are currently 30 countries representing the Action. To vote, the quorum needs to be equal to or more than 20.

The MC Chair reviews informs that Leo Guilfoyle is the new COST administrative officer.

The MC Chair recalls that the most important documents to be taken into account for the Action are the Memorandum of Understanding (MoU) for the Action's objectives and scientific targets, the COST vademecum for administrative rules, the Cryptacus website (www.cryptacus.eu) and the Work and Budget plan of the current Grant Period.

The MC Chair presents the Action budget through the different Grant Periods and the STSMs applications. He insists that the applications are open and that it is important to use the money allocated for these missions. The MC Chair then presents the management committee.

3. Approval of minutes and matters arising from last meeting

The minutes of the last Cryptacus meeting which took place in Haifa, Israel in March 2016 are approved unanimously.

Decision 1 : Montenegro becomes a member of Cryptacus (decision approved unanimously during a vote that was organized from April 14th to April 21st, 2016).

4. Update from the Action Chair

The MC Chair informs that the official acknowledgement to be included in published articles, the minutes of the former meetings and the slide of the MC meeting will be put on the website.

The MC Chair asks if the members are satisfied with the newsletter. 3 newsletters have been published so far. The Action vice-Chair specifies that proposals, job offers and papers can be sent to him.

The MC Chair will create flyers to promote the Action and explains that this COST Action also needs to be promoted orally.

5. Update from the Grant Holder

The MC Chair explains that the Action was at a standby for a while because the Work and Budget Plan had been rejected by the COST office : the location of the first meeting had not been defined early enough. This led to the cancelling of several STSMs. For future Grant periods, the location will have to be defined well before the W&BP is proposed.

The MC Chair informs that the budget left due to the non-attendance of some MC members and substitutes enabled 6 young researchers to be invited to this meeting.

6. Update from the COST Association

No news received from the COST Association.

7. Promotion of gender balance and of Early Career Investigators (ECI)

The MC Chair informs that :

- Gender balance : 4 women took part to STSMs ;
- ECI : 7 STSMs were paid or accepted ;
- Inclusiveness countries : the first Action meeting took place in Croatia and 3 WG Vice leaders are from IC.

8. Follow-up of MoU objectives

- use Cryptacus to find partners to set up H2020 consortia ;
- work on guidelines about lightweight cryptography ;
- publish STSMs proposals in the newsletter.

9. Scientific planning

The MC Chair suggests to organize the next Workshop (2 or 3 days) in February or March 2017 : he proposes that it should be held under the form of abstracts ; 4 invited speakers from outside Cost countries could be invited as well as other speakers from COST countries : up to 10 to 15 speakers could be reimbursed.

Aurélien Francillon says it is a good idea and that it could be co-located with another activity.

The MC Chair expects the invitations to be sent early enough to know how many extra persons can be invited and reimbursed. He says that the location should ideally be in an inclusiveness country : Milena Djukanovic proposes Montenegro. Bart Preneel informs that it should not take place during the PKC event which is held in Amsterdam on March 28-31, 2017.

The MC Chair recalls the rules for the Local Organizer Support (LOS) : 20 € / day / participant.

The MC Chair proposes the following schedule :

- Nov. 15th : pre-proposals (e-mail to Scientific Committee)
- Nov. 30th : deadline for sending of proposals
- Dec. 9th : selection of the proposals by the scientific committee
- Dec. 18th : approval of the proposal
- Before Dec. 25th : sending of invitations to MC members.

Answering a question from the floor about the organization of a training school in the next Grant Period (May 2017 – April 2018), the MC Chair says that the topics of the training school are basically the topics of the 4 Cryptacus Working Groups.

10. Promotion of the Action

- a. Website Status
Proposals need to be sent to Pascal Junod.
- b. The MC Chair will create flyers. There is a new mailing list for the Action and open to all : cryptacus@irisa.fr.

11. AoB

No remarks from the audience.

12. Location and date of next meeting

See point 9.

13. Summary of MC decisions

No decisions have being taken during this meeting. The quorum is not reached. The MC Chair thinks that some countries never participated to any Cryptacus meeting : this will be checked with the current meeting attendance list.

14. Closing

The MC Chair thanks Aurélien Francillon and the local staff for the organization of the meeting in Eurecom as well as the Grant holder manager for taking part to the meeting.

The MC meeting ends at 10:00.