



Minutes
Management Committee Meeting
March, 14^h 2017

COST Action no. IC1403
Action Title: Cryptanalysis of ubiquitous computing systems (CRYPTACUS)
Hotel Sato, Sutomore, Montenegro

The MC Chair opens the meeting at 9:05.

The secretary of the meeting is Isabelle Mesguen (Grant Holder administrative manager).

Represented countries are: Bosnia and Herzegovina, Croatia, Finland, France, FYR Macedonia, Greece, Ireland, Israel, Italy, Luxembourg, Montenegro, Netherlands, Poland, Serbia, Spain, Turkey, United Kingdom.

1. Adoption of the agenda

The MC Chair displays the agenda previously sent by e-mail to MC members and Substitutes.

The MC Chair asks whether there are new points to be included in the agenda.

2. Welcome to participants

The MC Chair thanks Milena Djukanovic for organising the meeting in Sutomore Montenegro. It is the first time that a COST workshop is organised in Montenegro and the second time for a COST MC meeting.

The MC Chair gives a short presentation of Cryptacus with the goals of the Action.

There are currently 30 countries representing the Action. 17 countries are represented today.

The MC Chair recalls that the most relevant documents to be taken into account for the Action are the Memorandum of Understanding (MoU) for the Action's objectives and scientific targets, the COST Vademecum for administrative rules, the Cryptacus website (www.cryptacus.eu) and the Work and Budget plan of the current Grant Period.

He insists each participant needs to sign the meeting attendance list.

3. Approval of minutes and matters arising from last meeting

The minutes of the last Cryptacus meeting which took place in Sophia-Antipolis, France in November 2016 are approved unanimously.

4. Update from the Action Chair

The MC Chair submitted the mid-term scientific report to the COST Office in February.

He informs that Pascal Junod is leaving Cryptacus Action. As Pascal Junod was running the website, the MC Chair asks whether another Cryptacus member is interested in doing it. Any interested member should contact him before the end of March.

The Action vice-Chair lets know that he did not receive much information to feed the newsletter. He specifies that proposals, job offers and papers can be sent to him.

5. Update from the Grant Holder

The MC Chair presents the management committee.

The Grant Holder administrative manager then explains the budgets allocated, spent and planned during the finished and running grant periods. She reminds the main COST rules regarding reimbursement of nights, local transport and taxi expenses and answers MC members questions.

The MC Chair reveals the STSMs applications throughout the Action and insists that it is important to apply for STSMs. Applications for the next Grant Period are already open.

6. Update from the COST Association

The MC Chair informs that Andrea Tortajada is the new COST administrative officer. She is the third administrative officer since the beginning of the action.

7. Promotion of gender balance and of Early Career Investigators (ECI)

The MC Chair informs that:

Gender balance is not respected;

ECI: 7 STSMs were paid or accepted;

Inclusiveness countries: the first Action meeting took place in Croatia and 3 WG Vice leaders are from IC.

The fourth meeting is organised in Montenegro.

8. Follow-up of MoU objectives

Since the beginning of the Action, 4 MC meetings and 1 training school took place. Milena Djukanovic explains that 17 submissions were received for this meeting; 5 MC members took part to the programme committee; Most of the difficulties in organising the workshop came from the organisation of the transport and accommodation.

H2020 consortia: proposals must be sent to Julio Hernandez-Castro.

During the session in Sophia Antipolis, it came out that it is very difficult to define lightweight cryptography. The MC Chair insists that it is important to continue working on this issue.

One of the present aims of the action is to increase the number of STSMs which must start and end within the same Grant period. The STSM coordinator is Bart Preneel. STSMs proposals are included in the newsletter. STSMs are not only aimed at Early Career Investigators. Any MC member can also apply.

The MC Chair proposes to publish a collaborative book.

The MC Vice Chair presents the idea: open access book which follows the organisation of the project, with four main parts corresponding to the working groups subjects. A grant can be allowed from the COST office. A publisher needs to be chosen. It should also be opened to other members and PhD students. Sjouke Mauw considers it is a very good idea. Members in the room agree. MC Chair and Vice-Chair will draft the main line and will discuss with the WG leaders and vice-leaders about the organisation of the work, including the selection of the proposals. The MC members will then be contacted to provide comments on the suggested procedure.

9. Scientific planning

The MC Chair explains that each new MC member in the action should register in (at least) a Working Group.

He insists that the next meeting locations will have to be defined in April because the Work and Budget Plan has to be submitted before the end of April. The next Grant period needs to be launched as soon as possible, hopefully in June.

The MC Chair presents the grant periods: the kick-off meeting took place in Brussels in December 2014, the action effectively started in March 2015 and will finish in December 2018.

The idea would be to have 2 meetings for the next Grant period and 1 meeting in the last Grant period which will last 7 months:

October 2017: MC meeting + Workshop

March 2018: MC meeting + WG Meetings + Training school

October 2018: last MC meeting + Workshop

The Scientific Committee receives the proposals which are sent by the Cryptacus members. The MC Chair does not intervene in the selection of the location of the meetings, workshops and training schools.

The MC Chair recalls the rules for the Local Organiser Support (LOS): 20 €/day/participant or submission of the receipts (maximum authorised amount to be claimed is 5000 €) but the VAT is not reimbursed in the latter case.

10. Promotion of the Action

The MC Chair reminds the three mailing lists of the Action:

cryptacus.mc@irisa.fr is the list of MC members

cryptacus@irisa.fr is a list of all the members of the Action not only the MC members.

cryptacus.newsletter@irisa.fr is the list to submit news to the person in charge of the newsletter, i.e., Julio Hernandez-Castro.

Julio Hernandez-Castro insists it is important to use the newsletter to get some input from MC members: recent papers, organising an event....

11. AoB

No remarks from the audience.

12. Location and date of next meeting

The location of the next meetings should be announced mid-April.

The MC Chair will send an e-mail to all Cryptacus MC members to ask them if they are interested in organising the next meetings.

13. Summary of MC decisions

No decision has been taken during this meeting. The quorum is not reached.

Sutomore MC meeting minutes will be sent soon.

The MC Chair and the MC Vice Chair will define the next Work & Budget plan which will then be sent to the Management Committee for approval.

14. Closing

The MC Chair thanks Milena Djukanovic and the local staff for the organisation of the meeting in Sutomore.

The MC meeting ends at 10:30.